Regular Posting
FACULTY OF ARTS & SCIENCE
Teaching Assistant – CUPE 3902, Unit 1
September 1, 2024 – April 30, 2025

STA490Y1Y- L0101 Writing Development TA – Statistical Consultation, Communication, and Collaboration
Through case studies and collaboration with researchers in other disciplines, students develop skills in the collaborative practice of Statistics. Focus is on pragmatic solutions to practical issues including study design, dealing with common complications in data analysis, and ethical practice, with particular emphasis on written communication.

Qualifications
Required:
- o Current PhD student familiar with statistics and with significant experience in research writing and/or consulting. Does not have to be enrolled in a Statistics program.
- o At least two years' experience as a course TA, whether leading tutorials, labs, or in-class instruction; or grading
- o Excellent oral and interpersonal skills, particularly the ability to work effectively with and show tact when communicating with course instructors and TAs
- o Strong administrative skills, including scheduling meetings and planning, time management, meeting multiple deadlines, and documenting work
- o Able to prioritize tasks
- o Strong facilitation and presentation skills and/or experience leading workshops
- o Intercultural competence, especially an understanding of the issues faced by multilingual and international students
- o Evidence of writing competence in their discipline.
    - o Applicants must submit a writing sample, appended to the end of their CV.
    - o The writing sample should provide evidence of writing and communication skills, and not be technical in nature (e.g. journal or journal-like paper for your respective discipline would not be appropriate).
    - o Personal or academic writing sample are acceptable, provided they meet the criterion above.
    - o Writing sample should not exceed 5 pages in length (single-spaced, size 12 font). No minimum length.

Relevant Criterion
Previous experience is the more relevant criterion than the need to acquire experience in respect of this posted position.

Duties
As part of an English Language Learning (ELL) Initiative in Arts and Science, this TA will work with the ELL Coordinator to support Course Instructors and train regular course TAs in STA490Y. They will perform the following duties:

- o Participate in selected relevant group training and peer mentoring sessions with the WIT and ELL program
- o 1:1 training with ELL coordinator
- o Meet with WIT and ELL coordinators and course instructors to plan course assignments and tutorials
- o Develop and/or adapt existing resources on reading, oral presentation, and writing instruction for course instructors, TAs, and students

- o Provide feedback on student writing to inform development of further resources
- o Communicate regularly with course instructors, ELL coordinators, and others to coordinate activities
- o Collect and summarize data (e.g., surveys, student writing samples, etc.)

Note: Applicants for this position must be available for selected relevant sessions in the upcoming ELL TA Training. Sessions are currently planned to be held online July 25-27. The sessions are open equally to new and returning ELL Lead TAs.

Duties of this position shall be performed on the St. George Campus.

Instructor:	Nathalie Moon
Estimated Course Enrolment:	40 students
Meeting Schedule:	**Lectures:** Monday, 12:00 PM - 2:00 PM (tentative)
	Tutorials: Thursday, 10:00 AM - 12:00 PM (tentative)
Approximate Hours of Work:	100 hours
Approximate Number of Positions:	1
Rate of Pay:	UG/SGS I/II - $47.64/hour (+4% vacation pay)

Application Process

Application information is available at https://www.statistics.utoronto.ca/employment-opportunities/cupe-positions-unit-1. The deadline to submit your application is **April 17, 2024**. For more information, you may contact:

Angela Niazmand
Undergraduate and TA Administrator
Department of Statistical Sciences
University of Toronto
700 University Avenue
Ontario Power Building - 9160-6
Toronto, ON M5G 1Z5
www.statistics.utoronto.ca
E-mail: jobapps.statistics@utoronto.ca

The University strives to be an equitable and inclusive community, and proactively seeks to increase diversity among its community members. Our values regarding equity and diversity are linked with our unwavering commitment to excellence in the pursuit of our academic mission. The University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact uoft.careers@utoronto.ca. During employment, to request accommodation from the University, contact the supervisor or department chair and/or Health & Wellbeing Programs & Services at hwb@utoronto.ca. For more information about accommodations at U of T, please visit our Accommodation webpage.

The hiring criteria for Teaching Assistant positions are academic qualifications, the need to acquire experience, previous experience and previous satisfactory employment under the provisions of this Collective Agreement.

Candidates who are members of Indigenous, Black, racialized and LGBTQ2S+ communities, persons with disabilities, and other equity seeking groups are encouraged to apply, and their lived experience shall be taken into consideration as applicable to the position.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ2S+ persons, and others who may contribute to the further diversification of ideas.

This job is posted in accordance with the CUPE 3902 Unit 1 Collective Agreement.

The position(s) posted above is (are) tentative, pending final course determinations and enrolments.

Positions posted here are open to Graduate Students in the School of Graduate Studies, Postdoctoral Fellows and Undergraduate Students in the University of Toronto.

Preference in hiring shall be given to Graduate Students enrolled in the School of Graduate Studies of the University of Toronto or those who have made application to be enrolled in the School of Graduate Studies of the University of Toronto.