Emergency Posting

FACULTY OF ARTS & SCIENCE
Teaching Assistant – CUPE 3902, Unit 1
March 13, 2024 – April 30, 2024

STA490Y1Y L0101 – Statistical Consultation, Communication, and Collaboration
Through case studies and collaboration with researchers in other disciplines, students develop skills in the collaborative practice of Statistics. Focus is on pragmatic solutions to practical issues including study design, dealing with common complications in data analysis, and ethical practice, with particular emphasis on written communication.

Qualifications
Required:
- Current PhD student familiar with statistics and with significant experience in research writing and/or consulting. Does not have to be enrolled in a Statistics program.
- At least two years’ experience as a course TA, whether leading tutorials, labs, or in-class instruction; or grading
- Excellent oral and interpersonal skills, particularly the ability to work effectively with and show tact when communicating with course instructors and TAs
- Strong administrative skills, including scheduling meetings and planning, time management, meeting multiple deadlines, and documenting work
- Able to prioritize tasks
- Strong facilitation and presentation skills and/or experience leading workshops
- Intercultural competence, especially an understanding of the issues faced by multilingual and international students

Relevant Criterion
Previous experience is the more relevant criterion than the need to acquire experience in respect of this posted position.

Duties
Duties are in person unless otherwise indicated and will include any or all of the following:

Preparation for classes, preparation of written or audio-visual materials, designing and maintaining course websites, attending lectures, running tutorial sessions, facilitating and evaluating student engagement on online discussion boards, participating in training sessions, meeting with the instructors, teaching, leading discussions, and supervising laboratories, rating students’ work, holding office hours, consulting with students (including electronic consultation), writing and grading tests, examinations and lab sets, grading essays and term papers, invigilating midterm and final exams, setting up experiments, conducting field trips, and conferring with the supervisor in charge, as required by the employee’s teaching duties.

Duties of this position shall be performed on the St. George Campus.

| Approximate Hours of work: | 37.5 hours |
| Estimated Course Enrolment: | 40 students |
| Meeting Schedule: | Lectures: MO: 12:00 - 14:00 |
| | Tutorials: TH, 10:00 - 12:00 |
| Approximate Number of Positions: | 1 |
| Rate of Pay: | UG/SGS I/II - $47.64/hour (+4% vacation pay) |
Application Process
Application information is available at https://www.statistics.utoronto.ca/employment-opportunities/cupe-positions-unit-1. The deadline to submit your application is March 11, 2024. For more information, you may contact:

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The University strives to be an equitable and inclusive community, and proactively seeks to increase diversity among its community members. Our values regarding equity and diversity are linked with our unwavering commitment to excellence in the pursuit of our academic mission. The University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact uoft.careers@utoronto.ca. During employment, to request accommodation from the University, contact the supervisor or department chair and/or Health & Wellbeing Programs & Services at hwb@utoronto.ca. For more information about accommodations at U of T, please visit our Accommodation webpage.

The hiring criteria for Teaching Assistant positions are academic qualifications, the need to acquire experience, previous experience and previous satisfactory employment under the provisions of this Collective Agreement.

Candidates who are members of Indigenous, Black, racialized and LGBTQ2S+ communities, persons with disabilities, and other equity seeking groups are encouraged to apply, and their lived experience shall be taken into consideration as applicable to the position.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ2S+ persons, and others who may contribute to the further diversification of ideas.

This job is posted in accordance with the CUPE 3902 Unit 1 Collective Agreement.

The position(s) posted above is (are) tentative, pending final course determinations and enrolments.

Positions posted here are open to Graduate Students in the School of Graduate Studies, Postdoctoral Fellows and Undergraduate Students in the University of Toronto.

Preference in hiring shall be given to Graduate Students enrolled in the School of Graduate Studies of the University of Toronto or those who have made application to be enrolled in the School of Graduate Studies of the University of Toronto.