



FACULTY OF ARTS & SCIENCE
Teaching Assistant – CUPE 3902, Unit 1
September 1, 2021 - December 31, 2021

ACT371H1F WIT TA – Basic Reserving Methods For P&C Insurance

Topics covered include resrvng data and triangles, diagnoses methods that range from triangle of ratios of paid claims to reported claims to triangel of reported claim ratios. The syllabus also includes projection techniques.

Qualifications

Required:

- Current PhD student
- At least two years' experience as a course TA, whether leading tutorials, labs, or in-class instruction; or grading
- Excellent oral and interpersonal skills, particularly the ability to work effectively with and show tact when communicating with course instructors and TAs
- Strong administrative skills, including scheduling meetings and planning, time management, meeting multiple deadlines, and documenting work
- Able to prioritize tasks
- Strong facilitation and presentation skills and/or experience leading workshops
- Evidence of writing competence in their discipline (individually authored writing sample preferred)
- Flexible schedule, able to accommodate short notice requests for meetings
- Intercultural competence, especially an understanding of the issues faced by multilingual and international students

Relevant Criterion

Previous experience is the more relevant criterion than the need to acquire experience in respect of this posted position.

Duties

As part of a joint Writing Instruction for TAs (WIT) and English Language Learning (ELL) Initiative in Arts and Science, the Lead TA will work with the WIT and ELL Coordinators to support Course Instructors and train regular course SIAs in ACT371H1. The LTA will perform the following duties:

- Participate in group training and peer mentoring sessions with the WIT program
- 1:1 training with ELL coordinator
- Meet with WIT and ELL coordinators and course instructors to plan course assignments and tutorials
- Design and lead training sessions for course TAs on topics such as marking assignments and presentations, as well as planning tutorial activities integrating ACT371H1F course content to scholarly reading, professional writing, oral presentation, discussion skills, and intercultural communication
- Develop and/or adapt existing resources on reading, oral presentation, and writing instruction for course instructors, TAs, and students
- Communicate regularly with course instructors, WIT and ELL coordinators, and others to coordinate activities
- Collect and summarize data (e.g., surveys, student writing samples, etc.)

Instructor:	TBA
Estimated Course Enrolment:	50 students
Meeting Schedule:	Lectures: Tuesdays, 5pm-8pm Tutorials: N/A
Approximate Hours of Work:	80 hours (per position)
Approximate Number of Positions:	1
Rate of Pay:	UG/SGS I/II - \$46.70/hour (+4% vacation pay)

Final availability of the position(s) is contingent upon enrolment, budgetary consideration and the determination of appointments as governed by the collective agreement.

Application Process

Application information is available at <https://www.statistics.utoronto.ca/employment-opportunities/cupe-positions-unit-1>. The deadline to submit your application is **July 2, 2021**. For more information, you may contact:



Statistical Sciences UNIVERSITY OF TORONTO

Posted: June 29, 2021

Priya Sivathason

700 University Avenue, Room 9160-6

Toronto, Ontario, M5G 1Z5

E-mail: jobapps.statistics@utoronto.ca

If during the application and/or selection process you require accommodation due to a disability, please contact jobapps.statistics@utoronto.ca.

The University strives to be an equitable and inclusive community, and proactively seeks to increase diversity among its community members. Our values regarding equity and diversity are linked with our unwavering commitment to excellence in the pursuit of our academic mission. The University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact uoft.careers@utoronto.ca. During employment, to request accommodation from the University, contact the supervisor or department chair and/or Health & Wellbeing Programs & Services at hwb@utoronto.ca. For more information about accommodations at U of T, please visit our [Accommodation webpage](#).

The hiring criteria for Teaching Assistant positions are academic qualifications, the need to acquire experience, previous experience and previous satisfactory employment under the provisions of this Collective Agreement.

Candidates who are members of Indigenous, Black, racialized and LGBTQ2S+ communities, persons with disabilities, and other equity seeking groups are encouraged to apply, and their lived experience shall be taken into consideration as applicable to the position.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ2S+ persons, and others who may contribute to the further diversification of ideas.

This job is posted in accordance with the CUPE 3902 Unit 1 Collective Agreement.

The position(s) posted above is (are) tentative, pending final course determinations and enrolments.

Positions posted here are open to Graduate Students in the School of Graduate Studies, Postdoctoral Fellows and Undergraduate Students in the University of Toronto.

Preference in hiring shall be given to Graduate Students enrolled in the School of Graduate Studies of the University of Toronto or those who have made application to be enrolled in the School of Graduate Studies of the University of Toronto.